

Storrington Bowling Club

Constitution and Rules

1. THE CLUB

- a) The Storrington Bowling Club (the Club) is associated with the Storrington Sports and Social Club (the Parent Club) with its own constitution, rules and management to promote the game of bowls in the Storrington area with community participation.
- b) The Club shall consist of Men and Lady Members.
- c) The Club shall be known as Storrington Bowling Club.
- d) The Club colours shall be Green and Gold.
- e) The Club shall be affiliated to Bowls England, SCBA, SCWBA and W&DBA.

2. MANAGEMENT

- a) The management of the Club shall be vested in a Management Committee.
- b) The Management Committee shall be responsible for the non-profit making finances and control of the Club, and its future development and well being.

Trustees

Four members of the Club shall be Trustees in whom all property and investments of the Club shall be vested. Any vacancy among the Trustees shall be filled by election at the General Meeting next after the occurrence of the vacancy. No member shall be elected a Trustee without his prior consent. Any Trustee may be removed from office by a resolution passed by a majority of members present and voting thereon at a General Meeting; unless so removed every Trustee shall hold office until he resigns or ceases to be a member of the Club. The Trustees shall deal with the property and investments vested in them as directed by a resolution of the Management Committee (of which an entry in the Minute Book shall be conclusive evidence) and they shall be indemnified against any risk and expense out of the property of the Club.

3. MEMBERSHIP

- a) Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age or disability except as a necessary consequence of the requirements of Bowls as a particular sport.
- b) The Club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's members and decided by a majority vote.
- c) The Management Committee shall have the power to suspend or withdraw membership from a member whose conduct is, in the Committee's opinion, prejudicial to the welfare of the Club.
- d) Any member having left the Club and wishing to rejoin will not be required to pay a joining fee unless they left to play for another club within a 25 mile radius of Storrington.
- e) Any person ceasing to be a member of the Club shall forfeit all rights to claims on the Club except for repayment of any outstanding loan to the Club.
- f) No member of the Club other than Life Members shall also be a playing member of another outdoor Bowling Club within 25 miles radius of Storrington excepting membership of a nomad Association without their own Clubhouse or Green.
- g) A member who, in the opinion of the Management Committee, has rendered particular service to the Club may be recommended by the Committee at a General Meeting for Life Membership without further payment of subscription.
- h) Non-playing spouses of members are normally regarded as Associates who may participate in all the social activities of the Club without payment of any subscription.
- i) Past members may be offered associate membership to the Club on payment of the current Parent Club membership and a nominal fee to the Bowls Club as fixed by the Management Committee. Associate Members will receive membership cards and newsletters and may participate in all social activities of the Club.

4. JUNIOR SECTION

- a) Young persons below the age of 18 may apply for junior membership.
- b) All subscription fees will be at the rate of 25% of the adult member's fees (rounded up to the nearest pound).
- c) Rules pertaining to members of the Club shall apply except that juniors may not vote at General Meetings or for Club officials and may not be included in the count for a quorum.

- d) For reasons of security, juniors may not use the Green or have access to the Club facilities unless an adult member is present and may not introduce visitors.
- e) In the year following his/ her 18th birthday a junior may apply for full membership of the Club and be liable for the full subscription.
- f) The Club is committed to protecting all children and vulnerable adults participating in its activities and to safeguarding their welfare. It takes notice of guidelines on this policy issued from time to time by Bowls England.

5. SUBSCRIPTIONS AND FEES

- a) Subscriptions and joining fees shall be fixed by members in a General Meeting.
- b) Annual subscriptions are payable on or before the 31st March each year.
- c) Other fees (such as visitors' fees, match fees, competition fees) shall be set by the Management Committee.
- d) At the discretion of the Management Committee a subscription may be deferred or refunded for a member who, because of death, illness or special commitment, was or is unable to play at any time throughout the whole season.

6. MANAGEMENT COMMITTEE AND OTHER OFFICERS

a) Management Committee

- i) The Management Committee shall consist of a total of ten members: **The Chairman, Secretary, Assistant Secretary, Treasurer, House Representative, Green Representative, Ladies' Captain, Men's Captain, Match Secretary and Competition Secretary.**
- ii) In the event that the number of Committee members shall, for any reason, fall below eight between annual elections, the total shall be brought up to eight by respectively the election or co-option of an additional member(s).
- iii) **The Chairman, Secretary and Treasurer should not hold more than one position on that Committee**
- iv) The Management Committee shall act to discharge the responsibilities set out in section 2 and should meet as necessary to do so but not less than once a month.
- v) Four members shall form a quorum.
- vi) The Management Committee may delegate authority to a sub-committee or an individual to ensure the efficient performance of specific responsibilities.

b) Men's and Ladies Captains

- i) Each Captain may have a Vice Captain and up to a maximum of two Assistant Vice Captains and up to two selectors.
- ii) They will be responsible for all matters regarding play.

c) Other Officers

- i) **A County Delegate(s) and W&DBA Delegate shall be elected and shall report to the Management Committee through the respective Captains.**
- ii) A Club Welfare Officer, Child Protection Officer, Club Social Secretary and Club Press Officer shall be elected and shall report to the Management Committee through the Club Secretary.
- iii) Team Selectors consisting of respective Captains, Vice Captains and up to two other members shall select teams for their own matches and act together for mixed matches. They will also compile handicap lists.
- iv) **A President shall be elected for one year only and will not sit on the Management Committee.**

d) General

Nominations must be made for all positions between 1st and 30th September each year, and elections held at the AGM.

7. GENERAL MEETINGS

a) The Chair

The Chairman shall chair all Club General Meetings. The meetings shall be conducted in accordance with the Standing Orders of the SCBA and the SCWBA as set out in the rules of those Associations.

b) Voting

Every proposition put to a General Meeting shall be decided in the first instant by a show of hands. A count or ballot may be taken at the discretion of the Chairman or if requested by ten or more members present. All resolutions shall be decided by a simple majority and the Chairman shall have the casting vote.

c) Quorum

The quorum necessary at a Club General Meeting shall be one quarter of the registered playing members

- d) **Club Annual General Meeting**
- i. The AGM shall be held within three months of the close of the Club's financial year.
 - ii. The Agenda, Chairman's Annual Report, Minutes of the Previous AGM and of any subsequent Special General Meeting (SGM), Statement of Accounts and Auditors report and copies of any papers referred to in the Agenda shall be in the hands of all members at least fourteen days in advance of the meeting.
 - iii. The Agenda shall include as discrete items all proposals that are intended to be moved by a vote. Any member intending to raise such a proposal must ensure that it is received in writing by the Secretary not later than 31st October.
 - iv. The meeting shall be open to all members to speak and to vote. It shall deal with the Minutes of the previous meeting, the Chairman's report, the Statement of Accounts, the level of fees and dues for the ensuing year, the election of Officers and members of the Management Committee and other matters as indicated by the Agenda.
- e) **Special General Meeting (SGM)**
- i. A SGM may be convened at any time by the Management Committee, having given at least seven days notice to members and stating the purpose for which the meeting had been called.
 - ii. The Management Committee shall be obliged to call an SGM within fourteen days on receipt of a requisition signed by not less than fifteen members and stating the proposition they wish to advance.

8. MINUTES

- a) The proceedings of all General Meetings and Management Meetings shall be minuted with those of any other meetings if specifically directed.
- b) A summary of the minutes of Management Meetings shall be exhibited in the Pavilion.

9. ACCOUNTS

- a) The Club's financial year shall run from 1st October to 30th September. All surplus income or profits are to be reinvested in the Club; no surpluses or assets may be distributed to members or third parties.
- b) The Management Committee shall cause accounts to be kept by the Treasurer (unless otherwise delegated) of all monies received and expended.
- c) All accounts shall be audited by a competent person and a report appended to the annual accounts to this effect by a person nominated and elected as Auditor at the Club Annual General Meeting.
- d) Payment to members who supply goods or services to the Club may be approved by the Management Committee provided the member is not present.

10. THE GREEN

- a) The overall management and development of the Green shall be the responsibility of the Green Representative. The duty of the Green Representative shall be to meet the day to day requirements of the Green.
- b) Subject to completion of maintenance work the Green shall normally be open from 10am every day except Monday when the Green will remain closed until 1pm to facilitate maintenance.
- c) The Green Representative will decide whether or not the Green is fit for play, the direction & colour of rinks and the order of rink play.
- d) The respective captains can alter the choice of rink for important matches such as League and all day competitions. Members in County Competitions can change a rink but all **must** be put back after the game.
- e) The rinks and order of play should not be altered by anyone else.
- f) All internal competitions will be played on the 'designated' rinks of the day. It is important that these rules are adhered to.
- g) Running and any other actions likely to cause damage to the Green are to be discouraged and whenever witnessed should be reported to any committee member who will then take appropriate action.
- h) No material (other than that required for play) shall be deposited on the Green, in the ditches, or on the surrounds except in the receptacles provided.

11. DRESS

- a) **Matches and special days**
White trousers for men, white skirts or white tailored trousers for ladies with Club shirts unless otherwise indicated in the fixture list. **White tailored shorts for men were to be allowed to be worn for afternoon matches only**
- b) **Competitions, drives and ladies' afternoons**
Grey trousers for men, grey skirts or trousers for the ladies, with white tops or Club shirt, except for all day competitions and Finals Days. Umpires and markers should conform.
- c) **Club shirts.**
Club shirts to be worn for all Club matches, including external competitions, all-day Club competitions and Finals Days.
- d) **Shoes**
On all occasions smooth soled, heel-less shoes must be worn on the green. Brown or white shoes are recommended but black or grey are acceptable.
- e) **Roll-ups and practice**
Smart casual clothes will be allowed.

12. TELEPHONE

All calls are to be recorded in the book provided and private calls paid for in the box alongside the telephone. The answer phone shall be programmed and activated only by a committee member.

13. VISITING PLAYERS

Members introducing visitors must be satisfied they have reached an acceptable standard of bowling and be responsible for the payment of the visitors fee, ensuring that the conditions set out in rule 11 and the visitors book (in which an appropriate entry must be made) are followed.

14. ALTERATION OF CONSTITUTION AND RULES

The terms set out herein may only be altered in a General Meeting.

15. DISSOLUTION

If at a General Meeting a resolution for the dissolution of the Club be passed with a confirming resolution passed at another General Meeting called not less than two weeks and not more than four weeks thereafter, the Management Committee shall discharge all the Club's liabilities and apply any surplus funds or assets to another registered CASC (Community Amateur Sports Club) or a registered charity.

Revised March 2010

The amendments discussed and agreed by the Management Committee.
13.03.2010

Amendments agreed and altered following 2010, 2011, 2012 and 2013 AGM's.

Amendment agreed and altered following 2015 AGM